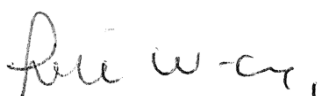


Date of issue: Friday, 29 November 2019

MEETING:	AUDIT AND CORPORATE GOVERNANCE COMMITTEE (Councillors Sabah (Chair), Wright (Vice Chair), Ali, Akram, D Parmar, S Parmar and Plenty) CO-OPTED INDEPENDENT MEMBERS: Alan Sunderland and Iqbal Zafar PARISH COUNCIL MEMBERS: Parish Councillor Brooker (Britwell) Parish Councillor Escott (Colnbrook with Poyle) Parish Councillor Ahmed (Wexham Court) INDEPENDENT PERSON Dr Louis Lee
DATE AND TIME:	MONDAY, 9TH DECEMBER, 2019 AT 6.30 PM
VENUE:	COUNCIL CHAMBER - OBSERVATORY HOUSE, 25 WINDSOR ROAD, SL1 2EL
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	SHABANA KAUSER 01753 787503

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



JOSIE WRAGG
Chief Executive

AGENDA

PART I

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
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Apologies for absence.



<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
1.	Declarations of Interest <i>All Members who believe they have a Disclosable Pecuniary or other Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 4 paragraph 4.6 of the Councillors' Code of Conduct, leave the meeting while the matter is discussed.</i>	-	-
2.	Minutes of the Last Meeting held on 19 September 2019	1 - 6	All
CORPORATE GOVERNANCE ISSUES*			
3.	Schedule of Activity - Code of Conduct Complaints	To Follow	All
4.	Local Government and Social Care Ombudsman - Complaints, Findings and Recommendations	To Follow	All
AUDIT ISSUES			
5.	Audit and Risk Management Update Quarter 3 2019/20	7 - 28	All
6.	Risk Management Update Quarter 3 2019/20	29 - 38	All
7.	Revenue Financial Budget Monitoring Report Quarter 2 2019/20	39 - 68	All
8.	Internal Audit Progress Report Quarter 3 2019/20	69 - 98	All
9.	External Audit Progress Report	To Follow	All
10.	Exception reporting to Overview and Scrutiny		
11.	Forward Work Programme 2019/2020	99 - 100	All
12.	Members Attendance Record 2019/20	101 - 102	All
13.	Date of Next Meeting - 5 March 2020	-	-

* Parish Councillors are invited to attend and speak on agenda items 3 and 4.

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Please contact the Democratic Services Officer shown above for further details.

The Council allows the filming, recording and photographing at its meetings that are open to the public. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.